

How to Register for My Business Account

You will have to complete two steps.

Step 1 – Provide personal information

- i. Enter your social insurance number.
- ii. Enter your date of birth.
- iii. Enter your current postal code or ZIP code.
- Enter an amount you entered on one of your income tax and benefit returns. Have a copy of your returns handy. (The line amount requested will vary. It could be from the current tax year or the previous one.) To register, a return for one of these two years must have been filed and assessed.
- v. Create a CRA user ID and password.
- vi. Create your security questions and answers. You can also decide if you want a persistent cookie added to your computer, so that you can access CRA Login Services using that same computer later without being asked for more identification.
- vii. Enter your business number.

Step 2 - Enter the CRA security code

To access your account, return to My Business Account, select "CRA login," and enter your CRA user ID and password. When prompted, enter your CRA security code.

You can also log into CRA Login Services with a **Sign-in Partner**. This option lets you log in with a user ID and password that you may already have, such as for online banking. For more information, see <u>Sign-in Partners Help and FAQs</u>.

For video explanation, please go to the following link:

https://www.youtube.com/watch?v=6o6w4yUZnNs&feature=youtu.be



ph 226.721.1308em sue@deakincpa.cajamie@deakincpa.ca

